

Examination and Assessment Policy
for the course “Practice of Simultaneous Interpreting”
Educational program “7M02304 Translation Studies in the field of
International and Legal Relations”
Instructor: Bekova Zh.K.
Examination is conducted ORALLY offline

Examination and Assessment Policy is to evaluate the learner’s knowledge of the theoretical basis of the discipline, the ability to make sight translation; to make simultaneous interpretation of professional materials from SL in TL.

Examination procedure:

Examination is conducted by the Instructor.

Examination tickets are provided by system Univer via the tab of relevant discipline. Student should open the ticket and demonstrate the screen to the Instructor. Examination ticket is consisted of 3 questions.

- 1 – theoretical question
- 2 – sight interpretation of the text
- 3 – simultaneous interpretation of the video

Preparation time – 10 minutes

Answer time – 15 minutes

Regulations:

1. Examination is scheduled according to Examination Schedule and is proctored.
2. Information about Examination day and time is provided to teachers and students in advance. Students should be informed of rules and conditions of Examination in advance.
3. Audacity, audio recorder, should be installed and checked by students in advance. Students should be informed of its application rules.
4. Start of the Examination should be reminded 30 min before Examination starts.
5. In accordance with the rules of proctoring, students are prohibited from:
 - use of cheat sheets
 - the use of cell phones, smart watches and other technical means that can be used for unauthorized access to auxiliary information
 - use of websites
 - use of books
 - using drafts
 - use of messengers
 - using the help of other people
 - exit from the room
 - talking with others
 - looking away
6. Preparation of the workplace before the final control:
To pass examination successfully, you must:
 - Provide proper lighting in the room
 - Check the availability and speed of the Internet connection
 - Check the working condition of the microphone and audacity.
 - Turn on the computer
 - Restart your computer for maximum performance

- Turn off all unnecessary at this time tabs and programs

Assessment

Question - 1 – 30 points

Question - 2 – 30 points

Question - 3 – 40 points

Grading scale:

The grading system can be found in the table below:

Assessment by letter system	Equivalent of grades in points	Percentage %	Traditional way of assessment
A	4,0	95-100	Excellent
A-	3,67	90-94	
B+	3,33	85-89	Good
B	3,0	80-84	
B-	2,67	75-79	
C+	2,33	70-74	
C	2,0	65-69	Satisfactory

1. The maximum level of academic performance in midterm control 1 (5th week) - 100% (share in the total grade 0.2)

2. The maximum level of performance in MIDTERM (10th week) - 100%

C-	1,67	60-64	Unsatisfactory
D+	1,33	55-59	
D	1,0	50-54	
FX	0,5	25-49	
F	0	0-24	
I (Incomplete)	-	-	"Discipline is not completed" (Not taken into account in GPA)
AU (Audit)	-	-	"Discipline was attended" (Not taken into account in GPA)
ATT. (cert.)	-	30-60 50-100	"Certified" (Not taken into account in GPA)
He att. (not cert.)	-	0-29 0-49	"Not certified" (Not taken into account in GPA)

R (Retake)	-	-	"Re-studying the discipline" (Not taken into account in GPA)
R-difference	-	-	"Discipline difference according to the curriculum" (Not taken into account in GPA)

(share in the overall rating 0.2)

3. The maximum level of academic performance in midterm control 2 (15th week) - 100% (share in the total grade 0.2)

4. The maximum level of progress in intermediate attestation (PA), final exam - 100% (share in the overall assessment 0.4)

5. The maximum level of academic achievement in the discipline is 100%

6. The final grade in the discipline is determined as the sum of academic performance in RC1, MT, RC2 and PA, taking into account the share

7. "n" - not showing up for the exam

At the end of the Examination:

Teacher or examiner assesses the examiner;

Put mark to the final transcript of the Univer system;

Draws up a protocol for each student (within a month after the exam).

Examination date is set according to Examination Schedule.

Program for the final examination in the course "Practice of Simultaneous Interpreting"

Topics of the lessons:

1. Introduction to the course. Basics of mental training of simultaneous interpreters
2. Synchrony of listening and speaking
3. Simultaneous interpretation with visual support
4. Simultaneous interpretation of pre-translated discourse
5. Mechanisms of adequate understanding of source language text during simultaneous interpretation
6. Anticipation of syntactic and stylistic structures of discourse
7. Anticipation of the content of speech
8. Cultural and consumer-oriented translation
9. No equivalence found: problem solving techniques
10. Mechanisms in simultaneous interpretation
11. Speech redundancy
12. Loss and gain in translation
13. Speed considerations. Short cuts and issues of exhaustion in simultaneous interpreting
14. Translation and interpretation as a profession: accreditation
15. Interpreter's professionalism and ethics

Topics of practical lessons:

1. Tasks on mnemonics
2. Shadowing training

3. Summarizing training
4. Paraphrasing training
5. Reproduction training
6. Sight translation training
7. Simultaneous interpreting techniques and practice

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